# ST/CS/SER.A/30/Add.1

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EDITORIAL DIRECTIVE

Addendum

Prepared by Documents Control at the request of the
Chief Editor

To: All those concerned with drafting and editing United Nations documents and publications

Subject: QUALITY OF MANUSCRIPTS SUBMITTED FOR PROCESSING AS DOCUMENTS OR PUBLICATIONS

1. In connection with paragraph 16 of editorial directive ST/CS/SER.A/30, attention is drawn to the fact that, since the issuance of that document, WordPerfect has been adopted as the standard word-processing software in the Secretariat. Therefore, in all possible cases, manuscripts submitted to the Office of Conference Services for processing as documents or publications must be accompanied by their electronic version in WordPerfect diskettes. If WordPerfect diskettes are not available, Wang diskettes can be submitted. Only one document or publication must be filed on any diskette submitted. It must be clearly understood, however, that at present the electronic version continues to be exclusively a working tool that facilitates and expedites processing, but that the only authoritative version is the hard copy of the manuscript.

2. All other provisions of editorial directive ST/CS/SER.A/30 remain in force.

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